

14 Devonshire Square, London EC2M 4YT

t 020 8037 1100 f 020 7681 2549

info@taxadvisorypartnership.com

www.taxadvisorypartnership.com



Tax Advisory Partnership (TAP)

Corporate Tax Assistant Manager

Location: **Leeds**

Salary and benefits:

Salary will be in line with the market rate, dependent on experience.

We offer a range of benefits to support your wellbeing and work-life balance, including an Employee Assistance Program, matched pension contributions up to 5%, a death in service policy, 25 days' annual leave and private medical insurance for Manager grade and above.

We are primarily office-based because we believe this harnesses the team-spirit that is at the centre of everything we do at TAP, alongside providing the best learning and career development environment. You'll also enjoy regular team social events.

Job Summary:

We are seeking a motivated and skilled Corporate Tax Assistant Manager to join our growing team. The successful candidate will be responsible for overseeing the preparation of complex corporate tax computations, managing the tax compliance process, and providing strategic advice on a variety of tax issues to clients. You will also have the opportunity to work on M&A transactions and get involved with wide-ranging tax advisory assignments.

You will play a key role in managing the delivery of high-quality tax services while supporting the professional development of junior team members. The role involves regular interaction with clients, ensuring tax compliance deadlines are met, and contributing to the overall success of the firm.

Key Responsibilities:

Tax Compliance & Reporting:

Lead the preparation of complex corporation tax computations, ensuring accuracy and timely filing.

Review tax computations prepared by junior staff, providing feedback and identifying risks.

Oversee and prepare tax accounting provisions and disclosures.

Conduct research on tax rules and apply to client scenarios.

Advise on strategic decisions such as loss utilisation and efficient use of tax assets.

Tax Advisory & Client Interaction:

Manage client relationships and communicate tax matters clearly.

Offer tailored tax advice based on clients' business needs.

Participate in client meetings for tax planning discussions.

Team Leadership & Development:

Contribute to the training and development of junior staff.

Provide feedback to foster both technical and soft skills growth.



Tax Advisory Partnership is the trading name of Tax Advisory Partnership Limited (Registered Number 7345695), UK Tax Advisory Partnership LLP (Registered Number OC381229) and US Tax Advisory Partnership LLP (Registered Number OC381275). All entities are registered in England and Wales.



Ensure deadlines are met and support project completion.
Promote a positive, organised team environment.

Tax Due Diligence & Strategy:

Lead tax due diligence reviews and report on key risks.
Support strategic tax decisions and identify improvement opportunities.

Key Competencies:

- Strong technical knowledge of corporate tax, including group tax structures, capital allowances, and tax provisions.
- Ability to work independently and manage multiple projects in support of Senior Managers and Partners while meeting deadlines.
- Excellent communication skills, both written and verbal, with the ability to explain complex tax issues to clients in a clear, understandable manner.
- Ability to mentor and support junior team members.
- Attention to detail and proactivity in identifying and managing risks.
- Excellent organisational skills and a team-oriented approach.
- Ability to build and maintain client relationships while providing exceptional service.
- Strong IT competency, including a proficient knowledge of Microsoft Office software (Excel, Word, PowerPoint), with the ability to efficiently use these tools for data analysis, reporting, and presentations.

Qualifications:

- Preferably ACA/ACCA/CTA qualified (or equivalent) or at least part-qualified.
- Previous experience in corporate tax, with a strong understanding of tax compliance.
- Some experience of tax advisory and M&A tax issues is preferable.

Why Join Us?

At TAP, we truly value our employees and the unique contributions they make. As a small team, we foster a supportive environment where you'll have the opportunity to thrive. Our employees love the career progression opportunities we offer, along with the chance to continually develop their skills through learning and development programs. We prioritise a work culture that cares about your growth, wellbeing, and success. Join us and be part of a team where your contributions are recognised, and your professional journey is nurtured.